

**London Boroughs of Brent & Harrow
Trading Standards Joint Advisory Board
25 March 2021
Report from the Senior Service Manager**

FOR INFORMATION

TRADING STANDARDS WORK PLAN 2021/22

1.0 Purpose of the Report

1.1 This report provides Members with information concerning the proposed 2021/22 work plan for Brent & Harrow Trading Standards.

2.0 Recommendations

2.1 That Joint Advisory Board Members consider the report and make any recommendations or comments where appropriate including suggesting alternative priority areas of work that the Trading Standards Service may wish to consider.

3.0 Details

3.1 The Service drafts an annual work plan, which proposes the activities to be undertaken and the priority areas of work for the coming financial year. The plan also acts as a guide for the purposes of monitoring performance during this period.

3.2 In accordance with the consortium agreement, there is a requirement for the London Borough of Brent to estimate the number and type of activities that will be undertaken by the Service during the financial year and to present this to the Joint Advisory Board.

3.3 A copy of the proposed work plan for the year 2021/22 is attached as an Appendix to this report.

4.0 Financial Implications

4.1 There are no financial considerations arising from this report as the work plan is drafted in a manner to be achieved within the budget provided for the Service for 2021/22.

4.2 This report is written for the purposes of the Joint Advisory Board consideration with the proposed changes to the Harrow budget which will be presented to Members as a separate report.

5.0 Legal Implications

5.1 There is no legal implications arising from this report.

6.0 Equality Implications

6.1 The proposals in this report have been screened to assess their relevance to equality and were found to have no equality implications.

7.0 Consultation with Ward Members and Stakeholders

7.1 There is no requirement to specifically consult Ward Members about this report as it affects all wards across both Boroughs.

8.0 Human Resources Implications

8.1 There are no human resource or property implications arising from this report although it should be noted that the number of staff vacancies currently within the Service may result in a reduced ability to generate income, as well as the continued restrictions during the pandemic.

Contact Officer

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